

# SummerPrep Registration Form

## Student and Parent Information

Student Last Name \_\_\_\_\_ First Name \_\_\_\_\_

Grade Entering Fall 2008 \_\_\_\_\_

Current School \_\_\_\_\_

Birthday \_\_\_\_/\_\_\_\_/\_\_\_\_

Male

Female

Address \_\_\_\_\_

City \_\_\_\_\_

State \_\_\_\_\_

Zip \_\_\_\_\_

Parent Last Name (s) \_\_\_\_\_

Parent First Name (s) \_\_\_\_\_

Home Phone \_\_\_\_\_

Cell Phone \_\_\_\_\_

## T-Shirt Size (please circle the appropriate size)

Children's      S      M      L

Adult            S      M      L      XL

## Class and Activity Registration

### Session 1

### Session 2

### Cost

SCHOOL HOUSE ROCK

\$250.00

Afternoon

Activity

Week 1  2  3

Week

4  5  6

\_\_\_\_\_

Before Care

Week 1  2  3

Week

4  5  6

\_\_\_\_\_

After Care

Week 1  2  3

Week

4  5  6

\_\_\_\_\_

Total Due \$

\_\_\_\_\_

## Method of Payment (pay by check, Visa, MasterCard, or American Express)

Name (as it appears on card) \_\_\_\_\_

Card Number: \_\_\_\_\_

Expiration Date: \_\_\_\_\_

## How Do I Register For Classes?

1. Look through the catalog and identify classes you want to take.
2. Write down the class name in the space provided on the Registration Form.
3. For the Afternoon Activities, simply check the number of the week you plan to attend
4. Total the costs of the classes including the material fees (if any).
5. Include Credit Card information or a check. **Make checks payable to Sandia Preparatory School.**
6. **Medical Forms Must Accompany All Registration Forms.**

## Internet Registration

For all Internet registration, enter your family information and choose the classes you want. Internet registration is immediate and confirmation happens at the time of registration. Payment is due to complete the registration process.

## In Case of Closed or Canceled Classes

In rare cases, classes will close due to lack of enrollment or due to classroom size limitations. You can assume that a class will run unless notified by SummerPrep staff. Specifically, in the case of closed classes, SummerPrep staff will notify you of closures one week prior to the start date.

If you cannot find another class for your student, a full refund will be granted for any closed or canceled class.

## Open Registration Day

You are welcome to mail your registration form to the school using the included envelope or come to our Registration Day on March 8<sup>th</sup>, 2008. We will meet first in the Commons and then registration will open in the library by 9:00 AM.

SummerPrep registration is unique in that we accommodate the needs of students and parents can be assured that as long as a class runs, your child will have a spot in that class. To date, we have not turned anyone away who wants to be a part of SummerPrep.

Parents will be able to register their students online with immediate confirmation of registration. In the case of any technological problems, parents need only leave a completed registration form for processing.

## Confirmation of Registration

For parents who mail their forms to SummerPrep, staff **will confirm receipt and processing of registration by phone** as soon as the forms are processed.